



New Mexico Department of Agriculture

Office of the Director/Secretary

MSC 3189

New Mexico State University


P.O. Box 30005

Las Cruces, NM 88003-8005

575-646-3007

January 2, 2020

TO: Scale Owners and Operators  
FROM: Jeff M. Witte, Director/Secretary  
SUBJECT: Weighmaster Act, Registration Requirements (SCS 2020 E-6)

A handwritten signature in blue ink, appearing to read 'JMW', is written over the 'FROM' line and extends into the 'SUBJECT' line.

This external policy supersedes SCS 2018 E-6 dated January 2, 2018.

The Weighmaster Act (Chapter 57-18-1 through 26, NMSA 1978 Compilation, as amended by Chapter 80, Laws of 1979) requires that anyone who does public weighing and charges for the service or issues a signed weight certificate as a third party must have a weighmaster license. As owner or operator of a large capacity scale, you may be subject to the Weighmaster Act and need to be licensed as a weighmaster. Employees or others who do the weighing, should be licensed as deputy weighmasters.

The annual license fee is one-hundred fifty dollars (\$150) for weighmasters and fifty dollars (\$50) for each deputy. If the complete application for renewal of registration is not filed prior to the expiration of the current registration, a late registration fee of one-hundred dollars (\$100) shall be charged in addition to the annual registration fees.

Each weighmaster must furnish a bond. This can be a corporate surety bond in the amount of one thousand dollars (\$1,000), a certificate of deposit in the amount of one thousand dollars (\$1,000), or a personal bond with five thousand dollars (\$5,000) in liquid assets. For further explanation, attached is External Policy memo SCS 2010 E-8 on bonding requirements.

Deputy Weighmasters are listed on the application. Once the weighmaster is licensed, we will proceed to license the deputies.

Section 12 of the Weighmaster Act gives the director of the New Mexico Department of Agriculture authority to prescribe the form of weight certificate used by each weighmaster. Attached is External Policy memo SCS 2010 E-7 describing the weight certificate requirements. A draft of your weight certificate must be submitted for approval before the license is issued. Thereafter, you will be required to provide a copy of your current weight certificate **annually** to the New Mexico Department of Agriculture. You may use any size or design of weight certificate which meets the requirements as outlined, provided it has been approved by the New Mexico Department of Agriculture.

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If you have any questions about this matter, please refer them to:

Raymond E. Johnson, Jr., Division Director  
Division of Standards and Consumer Services  
MSC 3170, P.O. Box 30005  
Las Cruces, New Mexico 88003-8005  
(575) 646-1616

JMW/rj

Attachments: Weighmaster Act (Initial Registration)  
21 NMAC 16.9  
Weight Certificate Requirements (SCS 2020E-7)  
Application for Weighmaster License  
Application for Deputy Weighmaster License  
Bonding Requirements Memorandum (SCS 2020 E-8)  
Weighmaster Bond Form  
Location of Scales Form  
Double-Draft Vehicle Weighing (SCS 2020 E-17)