The New Mexico Department of Agriculture is pleased to announce the implementation of our new database USAPlants

https://nmag.nmsu.edu/USAPlants/SecurityLogin.aspx

All registrants will now be able to view:

• Payment history
• Tonnage reports (if applicable)
• Brands (products), and their status
  o Status includes
    ▪ A – Active
    ▪ NR – Not Registered
    ▪ D – Denied
    ▪ PR – Pending Review
    ▪ RN – Revisions Needed
    ▪ SS – Stop Sale
• Sample information

Fertilizer registrants will now be able to enter Monthly tonnage reports.

Non registrants (General Public) will now be able to view:

• Programs
  o Feed Manufactures
  o Fertilizer Manufactures
  o Pesticide Registrants
• Company Names
• Brands (products)
  o Brand information includes
    ▪ Brand Name
    ▪ Registration Year
    ▪ Status
    ▪ Package Weight
      ➢ Feed Products
        ▪ Small Package
          ▪ Under 10 pounds
        ▪ Large Package
          ▪ 10 pounds or greater
        ▪ All Package Weights
          ▪ Both under and over 10 pounds
      ➢ Fertilizer Products
        ▪ Small Package
          ▪ Under 5 pounds
        ▪ Large Package
          ▪ 5 pounds or greater
        ▪ All Package Weights
          ▪ Both under and over 5 pounds
First time users will have to register with USAPlants
<table>
<thead>
<tr>
<th>USAPlants ID:</th>
<th>Registrants can obtain their USAPlants ID and Pin number by emailing <a href="mailto:fsf@nmda.nmsu.edu">fsf@nmda.nmsu.edu</a> or calling the main office (575) 646-3107</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pin ID:</td>
<td>Registrants can obtain their USAPlants ID and Pin number by emailing <a href="mailto:fsf@nmda.nmsu.edu">fsf@nmda.nmsu.edu</a> or calling the main office (575) 646-3107</td>
</tr>
<tr>
<td>New User Name:</td>
<td>User choice – no spaces</td>
</tr>
<tr>
<td>Email Address:</td>
<td>Primary users email address</td>
</tr>
<tr>
<td>First Name:</td>
<td>Primary user name</td>
</tr>
<tr>
<td>Last Name:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Primary users phone number</td>
</tr>
<tr>
<td>New Password:</td>
<td>User choice – write down and keep in safe place</td>
</tr>
<tr>
<td>Confirm Password:</td>
<td>User choice – write down and keep in safe place</td>
</tr>
</tbody>
</table>
Once registered with USAPlants, users can logon at https://nmag.nmsu.edu/USAPlants/SecurityLogin.aspx
Using the user name and password.
Accounts – USAPlants now uses “Accounts”. This allows for multiple “Programs” to be set up in one place. Registrants would previously have separate registrations for Feed, Fertilizer and Pesticides. The USAPlants ID given to you for registration now will be used for all Program Types if applicable.

The Account Home Page includes:

1. Account Summary
   • Primary address of account holder

2. Available Programs
   • Listing of “Programs Types” currently available for primary account
     o Feed Manufactures
     o Fertilizer Manufactures
     o Pesticide Registrant

3. Account Task
   • Applies to fertilizer registrants only, that report tonnage
     o This feature allows for “Monthly Tonnage Reports” to be entered directly into the USAPlants database
Choose the “Program Type” you wish to view

The Program Page includes:

1. Account Summary
   - Primary address of account holder

2. License Information
   - Remember New Mexico does not License Feed and Fertilizer Companies, instead we register products. Because USAPlants also License through the Pesticide program the word “License” appears on Feed and Program pages.
   - USAPlants ID:
   - License ID: Non applicable for feed & fertilizer programs
   - Status:
     - Active – Program in good standing
     - Closed – Program no longer active
     - Delinquent – Required fees have not been paid
     - Pending – New companies that have not yet registered products, or labels are under review
     - Stop Sale – Companies that will have any products placed under “Stop-Sale” if found in New Mexico
   - Issue Date: Date program was first entered
   - Expire Date: Date program first registered products in New Mexico (some dates prior to 1980 cannot be verified)
   - License Designate: Non applicable for feed & fertilizer programs
1. Payments
   • All payments made after August 28, 2012 ("go live" date) will be available for view in USAPlants
     ○ Note in example
       ▪ Same check entered for one payment received
       ▪ Check has been split between
         • Feed Registration Fees – Fee collected on all products being registered
         • Feed Inspection Fees – Fee collected on packages distributed in quantities less than 10 pounds in lieu of tonnage fees

2. Tonnage
   Feed companies distributing products exclusively in quantities of less than 10 pounds and fertilizer companies distributing products exclusively in quantities of less than 5 pounds, will not have tonnage reports.
   • Tonnage can only be viewed for any given quarter if a report was received by the Feed, Seed & Fertilizer Section
   • Tonnage reported effective 1st quarter 2012 will be available for view in USAPlants
   • Reporting is marked “complete” once product breakdown has been entered by staff
Brands — Brands, or products, are individual items registered with the NMDA/FSF Section. With the launch of USAPlants, “unregistered products” found in the State of New Mexico, will also show up under the brands section.

1. Brand Name
   - Products registered with the NMDA-FSF Section.
     - Existing products were populated from the previous database. Character limitation required the abbreviation of many items which will not be an issue with products registered after 08-28-2012

2. Brand ID
   - Product numbers are assigned when brands are entered into USAPlants. USAPlants Brand ID’s will not necessarily be consecutive
     - Numbers assigned to products prior to USAPlants “legacy numbers” will remain the same.

3. Grade
   - Applies to fertilizer brands only, this is the grade statement for fertilizers. Please note that soil amendments will show a Grade of 0-0-0 by default
     - Brands registered prior to USAPlants implementation may not have a grade statement available

4. Brand Status
   - A / Active – Brand in good standing
   - NR / Not Registered – Brands found in New Mexico that were not registered prior to distribution
   - D / Denied – Brands that are denied registration due to label violations, unapproved ingredients or other compliance issues
   - PR / Pending Review – Brands that submitted labels have not been fully reviewed
   - RN / Revisions Needed – Brands with submitted labels requiring some change in order to meet compliance
   - SS / Stop Sale – Brand that is in violation of New Mexico’s Commercial feed Law and cannot be distributed in the State

5. Display products registered for year:
   - Brands current year of registration – Brands that have not yet been renewed will show up on a previous year
   - Past years will be unavailable prior to USAPlants “go live date”
**Brands** — Brands, or products, are individual items registered with the NMDA/FSF Section. With the launch of USAPlants, “unregistered products” found in the State of New Mexico, will also show up under the **brands** section.

<table>
<thead>
<tr>
<th>Brand Name</th>
<th>Brand ID</th>
<th>Grade</th>
<th>Brand Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fluffy Puppy Dog Food</td>
<td>5035</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fluffy Puppy Dog Treats</td>
<td>5034</td>
<td></td>
<td>A</td>
</tr>
</tbody>
</table>

2 record[s] found.

**Feed Brand Information**

**Company Details**

60035 ACME Pets 1234 Main Street, Las Cruces, NM 88005, 555-555-5555

*License Expire Date:*

*License Status:*

*Active*

**Brand Details**

<table>
<thead>
<tr>
<th>Brand Name: Fluffy Puppy Dog Treats</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Brand ID:</strong> 5034</td>
</tr>
<tr>
<td><strong>Issue Date:</strong> 09/03/2012</td>
</tr>
<tr>
<td><strong>Original Effective Date:</strong> 09/06/2012</td>
</tr>
<tr>
<td><strong>Registration Fiscal Year:</strong> 2012</td>
</tr>
<tr>
<td><strong>Status:</strong> Active</td>
</tr>
</tbody>
</table>

| 1. Type: Feed                      |
| 2. Package Weight:                |
| 3. Brand Feed Type:               |
| 4. Volume: 0.00 lb                |
| 5. Grade:                         |
| 6. Brand Feed Composition Type:   |

**Brand Labels**

| Date: 09/19/2012 10:48 AM | Name: 5 lbs.jpg |

1 record[s] found.

**Brand Purpose:** Treats

**Additional Information:** Feed one at a time

7. **Brand Labels**

- Images of labels can now be attached to their corresponding brands
Samples — NMDA inspectors frequently collect samples of feed and fertilizer products to verify the guaranteed analysis and/or grade statement required on labels.

### Samples

<table>
<thead>
<tr>
<th>Sample ID</th>
<th>Date Received</th>
<th>Status</th>
<th>Inspector</th>
<th>Lot Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>E20120020</td>
<td>09/24/2011</td>
<td>Fail</td>
<td>Armenta, Justin</td>
<td></td>
</tr>
<tr>
<td>E20120021</td>
<td>09/24/2012</td>
<td>Within Tolerance</td>
<td>Armenta, Justin</td>
<td></td>
</tr>
</tbody>
</table>

1. **Sample ID**
   - Number assigned by USAPlants for samples entered into data base
   - By clicking on the Sample ID number detailed information is provided

2. **Date Received**
   - Date sample arrived at the State Chemistry lab

3. **Status**
   - Test results of sample
     - Pass – Sample met guarantees
     - Fail – Sample did not meet guarantees in at least area
     - Within Tolerance – Sample was within acceptable limits

4. **Inspector**
   - Name of NMDA inspector that took official sample

5. **Lot Number**
   - Company identifier, if applicable
Sample Details

1. Collection Point:
   • Place where sample was found

2. Guarantor:
   • Company that holds registration of brand

3. Net Wt of Pkg:
   • Weight of brand sampled

4. Amt in Lot:
   • Number of brands available

5. Sampling Method:
   • Procedure inspector used to obtain sample

Component Summary

1. Component
   • Test conducted by Chemistry lab

2. Min
   • Percentage guaranteed on label

3. Component Average
   • Average results of test performed

4. Tolerance
   • Allowable level of deviation

5. Low Value
   • Lowest result acceptable to be within tolerance

6. Status
   • Results of completed test

Samples Continued:

<table>
<thead>
<tr>
<th>Component Summary</th>
<th>Min</th>
<th>Max</th>
<th>Component Average</th>
<th>Tolerance</th>
<th>Low Value</th>
<th>High Value</th>
<th>Status</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>10.00%</td>
<td>11.50%</td>
<td>10.58%</td>
<td>0.28%</td>
<td>9.42%</td>
<td>11.62%</td>
<td>P</td>
<td>05/24/2012</td>
</tr>
<tr>
<td>Avail. Phosphate (P2O5)</td>
<td>10.00%</td>
<td>10.00%</td>
<td>0.69%</td>
<td>0.7%</td>
<td>9.93%</td>
<td>10.30%</td>
<td>P</td>
<td>05/24/2012</td>
</tr>
<tr>
<td>Soluble Potash (K2O)</td>
<td>10.00%</td>
<td>9.80%</td>
<td>0.7%</td>
<td>3%</td>
<td>9.30%</td>
<td>9.60%</td>
<td>OK</td>
<td>05/24/2012</td>
</tr>
</tbody>
</table>

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